

**Stanwood-Camano School District Harassment, Intimidation or Bullying (HIB) Reporting Form**

Harassment, intimidation and bullying (HIB) means any intentional electronic, written, verbal or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation, including gender expression or identity, mental, sensory, or physical disability or other distinguishing characteristics, when the intentional electronic, written verbal or physical act:

- Physically harms a student or damages the student’s property;
- Has the effect of substantially interfering with a student’s education;
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

**Reporting person** (optional): \_\_\_\_\_

**Targeted student:** \_\_\_\_\_

**Your email address** (optional): \_\_\_\_\_

**Your phone number** (optional): \_\_\_\_\_ **Today’s date:** \_\_\_\_\_

**Name of school adult you’ve already contacted** (if any): \_\_\_\_\_

**Name(s) of bullies** (if known):  
\_\_\_\_\_

**On what dates did the incident(s) happen** (if known):  
\_\_\_\_\_

**Where did the incident happen?** Circle all that apply.

Classroom	Hallway	Restroom	Playground	Locker room	Lunchroom	Sport field
Parking lot property	School bus	Internet	Cell phone	During a school activity		Off school
	On the way to/from school					

Other (Please describe.) \_\_\_\_\_

**Please check the box that best describes what the bully did. Please choose all that apply.**

- Hitting, kicking, shoving, spitting, hair pulling or throwing something at the student
- Getting another person to hit or harm the student
- Teasing, name calling, making critical remarks or threatening in person, by phone, by e-mail, etc.
- Putting the student down and making the student a target of jokes
- Making rude and/or threatening gestures
- Excluding or rejecting the student

- Making the student fearful, demanding money or exploiting
- Spreading harmful rumors or gossip
- Cyber bullying (bullying by calling, texting, emailing, web posting, etc.)
- Other

**If you select other, please describe:** \_\_\_\_\_

**Why do you think the harassment, intimidation or bullying occurred?**

\_\_\_\_\_

**Were there any witnesses? Yes  No  If yes, please provide their names:**

\_\_\_\_\_

\_\_\_\_\_

**Did a physical injury result from this incident? If yes, please describe.**

\_\_\_\_\_

**Was the target absent from school as a result of the incident? Yes  No  If yes, please describe**

\_\_\_\_\_

**Is there any additional information?**

\_\_\_\_\_

\_\_\_\_\_

-----**For Office Use**-----

**Received by:** \_\_\_\_\_

**Date received:** \_\_\_\_\_

**Action taken:** \_\_\_\_\_

**Parent/guardian contacted:** \_\_\_\_\_

**Circle one:**      Resolved      Unresolved

**Referred to:** \_\_\_\_\_